

MEETING DATE: 10/21/2025**DEPARTMENT:** Administration/Finance**AGENDA ITEM:** Resolution 1520, Adopting Amendments to the Schedule of Fees

REQUESTED BOARD ACTION

Motion to approve Resolution 1520, adopting amendments to the City's Schedule of Fees.

SUMMARY

As a part of the FY2026 Budget Process, staff presented proposed changes to the FY2025 Comprehensive Schedule of Fees. The proposed Schedule of Fees and proposed Utility Rates were presented on July 15, 2025, to the Board of Alderman for review, evaluation, and staff direction.

The proposed Schedule of Fees reflect the direction provided by the Board of Aldermen. Unless otherwise specified, these fees will be effective November 1, 2025. These revisions to the Schedule of Fees do not include adjustments to the water and wastewater rates, which will be reviewed in the spring of 2026 after a proposed rate study is complete.

PREVIOUS ACTION

The Board of Alderman approved changes to the Schedule of Fees as a part of the FY2025 Budget process in Resolution 1411 on October 15, 2024.

POLICY ISSUE

FY2026 budgeted revenues include updated fee assumptions as a part of the Schedule of Fees process.

FINANCIAL CONSIDERATIONS

Schedule of Fees revisions, which include rate adjustments to Utility rates, will provide necessary revenue support for program expenditures.

ATTACHMENTS

- | | |
|---|-----------------------------------|
| ☐ Ordinance | ☐ Contract |
| ☒ Resolution | ☐ Plans |
| ☐ Staff Report | ☐ Minutes |
| ☒ Other: Schedule of Fees | |

RESOLUTION 1520

A RESOLUTION ADOPTING AMENDMENTS TO THE CITY'S SCHEDULE OF FEES

WHEREAS, the City of Smithville has adopted and set forth a comprehensive listing of fees hereby known as the Schedule of Fees; and

WHEREAS, the Schedule of Fees currently outlines fees and charges pertaining to Water and Wastewater Utility Rates, Police Department Fees, Development Department Fees, Park and Recreation Fees, Public Works (Street Division) Fees, and Monthly Solid Waste Fees; and

WHEREAS, the City intends to retain Raftelis Financial Consultants to conduct a utility rate study in FY2026 to evaluate and recommend changes to utility rates and rate structures, and no adjustments to customer water or wastewater rates will be made until the study is completed and the final report is received; and

WHEREAS, the City held a Public Hearing on wastewater rates on October 21, 2025; and

WHEREAS, the Board of Aldermen have discussed and approved of the other fee changes referenced above; and

WHEREAS, the Board of Aldermen of the City of Smithville desires to adopt the following changes to the existing Schedule of Fees which should be followed by the City:

Changes to **Police Department** Related Fees

- Fingerprinting Card: **\$10.00** / Per Card to **\$15.00** / Per Card

Changes to **Development Department** Related Fees

- Annexation Petition - **\$250.00 + Administrative Expenses**

Changes to **Parks and Recreation Department** Related Fees

- Rename description: Soccer Clinic to **Little Kickers League**
- Rename description: Little Hoopster League to **Little Hoopsters League**
- Removed: Softball League – Fee Set on Annual Basis
- Removed: Volleyball League – Fee Set on Annual Basis
- Removed: Kickball Tournament Fee – Fee Set on Annual Basis

- Rename description: Pickleball to Pickleball **Lessons**
- Rename description: Adult Non-Sport Programming to **Pickleball Tournament**
- Rename description: Event Application Fee (Tournament, Green Space, Courtyard Park Specific Event, Wine and Walk without Street Closure) to Event Application Fee (Tournament, Green Space, Courtyard ~~Park~~ Specific Event, **Block Party**, Wine and Walk without Street Closure)
- Add new: **Block Party – \$100.00 / Party + \$200.00 Damage Deposit**
- Rename description: Resident and Local Businesses (Monday – Thursday) to **Weekly Renter (3-day minimum per month)**
- Removed: Non-Resident (Monday – Thursday) - \$250.00 / Month + \$200.00 Damage Deposit
- City Employee Rental (facilities and programs) – **50 % Discount + Required Deposit to 50 % Discount**

Changes to **Public Works** Related Fees

- Removed: Miscellaneous Fees – Requested Services: \$30.00 / Hour

Changes to Utility Customer **Residential Water Fees** (Descriptions Only)

- Water Usage Rate – Water Usage Rate (**per 1,000 Gallons**)
- Wholesale Water Rate – Wholesale Water Rate (**per 1,000 Gallons**)

Changes to Utility Customer **Residential Wastewater Fees** (Description Only)

- Wastewater Usage Rate – Wastewater Usage Rate (**per 1,000 Gallons of water used**)

Changes to Utility Customer **Commercial Water Fees** (Description Only)

- Water Usage Rate – Water Usage Rate (**per 1,000 Gallons**)

Changes to Utility Customer **Commercial Wastewater Fees** (Description Only)

- Wastewater Usage Rate – Wastewater Usage Rate (**per 1,000 Gallons of water used**)

Changes to **Sanitation** Related Fees

- Monthly Residential Trash & Recycling Charge - **\$21.07** / Month to **\$21.43** / Month
- Monthly Residential Trash & Recycling Charge *Senior Rate* - **\$17.91** / Month to **\$18.21** / Month

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF SMITHVILLE, MISSOURI:

THAT the existing policies and procedures as amended are the policies and procedures which should be followed effective November 1, 2025, by the City.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Smithville, Missouri, the 21st day of October 2025.

Damien Boley, Mayor

ATTEST:

Linda Drummond, City Clerk



FY2026 Proposed Comprehensive Schedule of Fees



Prepared by the Finance and Administration Departments



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COMPREHENSIVE SCHEDULE OF FEES

Administration

Occupational License

Annual Fee	\$75.00 / License
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Liquor Licenses

Beer Original Package	\$75.00
Original Package Liquor	\$150.00
Beer and Light Wine by Drink	\$75.00
Beer by the Drink	\$75.00
Retail by the Drink Resort	\$450.00
Microbrewery	*
Sunday by the Drink / Sunday Original Package	\$300.00
Picnic License	\$37.50
Original Package Tasting	\$37.50
Retail by the Drink Cater's License	\$15.00 **
Non-Intoxicating Beer - By Drink	\$37.50

* \$5 per 100 barrels of fraction thereof, max \$250

** \$15.00 per day up to 7 consecutive days, when a by the drink holder wants to sell intoxicating liquor by the drink at a location other than their licensed premises

Other Licenses & Fees

Fireworks Sales Permit	\$1,500.00
Peddler & Solicitor Permit	\$50.00 / 30 Day Permit
Festival and Non-Permanent Vendor	\$10.00
Notary Fee	\$2.00
Photocopies	\$0.10 / Page + Cost

Police Department	
Officer Hourly Services — 4 Hours Minimum	\$60.00 / Hour
* Excludes School Districts	
Sergeant Hourly Services — 4 Hours Minimum **	\$80.00 / Hour
* Excludes School Districts	
Fingerprinting Card	\$10.00 \$15.00 / Per Card
Police Report***	\$10.00 / Report
Copy of Video — Cloud Link****	\$10.00 / Video**

*School District exception is the 4 hour minimum, not the rate.

**Sergeant is mandatory when officer needs of 5 or more are required

***Exception to Charge: If the charge carries the possibility of fifteen (15) days or more in jail/confinement, the defendant shall not be charged any fee for obtaining a police report or any video relevant to the traffic stop or arrest. In addition, the \$10.00 fee is waived for victims listed in any report.

****Due to video upload constraints and cost, video provision via external storage (i.e. USB/DVD) is not available.

Zoning

Rezoning - Residential	\$250.00
Rezoning - All Others	\$250.00
Site Plan Review Application	\$250.00
Conditional Use Permit	\$500.00 + Individual Projection Requirements
Annexation Petition	\$250.00 + Administrative Expenses

Multiphase Subdivisions

Preliminary Plat	\$300 + \$2.00 / Lot
Final Plat	\$150 + \$2.00 / Lot
Street/Alley Vacation	\$250.00
Subdivision Variance	\$450.00
Infrastructure Construction Permit	2% of Cost
Minor Plats	\$35.00
Single-Phase Subdivisions	\$500.00

Building Permits

Finished Building/Residential	\$0.60/ft ²
Unfinished Building/Residential	\$0.30/ft ²
Demolition	\$35.00
Grading	\$100.00
Deck	\$45.00
Outbuilding — Greater than 120 ft ²	\$45.00
In-Ground Pool	\$45.00
Above Ground Pool	\$25.00
Fence	\$25.00
Poultry Housing (Required Annually Before Sept 1st)	\$30.00
Miscellaneous	\$15.00

Mechanical Permits

New Residential Structure	\$65.00
Minimum/Origination Fee	\$30.00
Rough Inspection	\$10.00
Finish/Final Inspection	\$10.00
Extra Inspection	\$25.00

Development (Continued)

Mechanical Permits (Continued)

Fixtures — Each	\$5.00
Water Heater — Commercial	\$10.00
Boiler	\$5.00
Furnace	\$5.00
Forced Air	\$5.00
Fireplace	\$5.00
Air Conditioner	\$5.00
Oven/Range	\$5.00
Exhaust	\$5.00
Heat Pump	\$5.00

Plumbing Permits

New Residential Structure	\$67.00
Minimum/Origination Fee	\$30.00
Ground Rough Inspection	\$10.00
Rough Inspection	\$10.00
Finish/Final Inspection	\$10.00
Extra Inspection	\$25.00
Fixtures — Each	\$5.00
Water Heater — Residential	\$5.00
Lawn Irrigation	\$30.00
Backflow Devices	\$2.00

Electrical Permits

New Residential Structure	\$125.00
Minimum/Origination Fee	\$30.00
Rough Inspection	\$10.00
Finish/Final Inspection	\$10.00
Extra Inspection	\$25.00
Appliances — Each	\$10.00
Outlets — Each	\$0.25
Circuits — Each	\$2.00
Service (Up to 200 Amp)	\$15.00
Service (201 Amp to 400 Amp)	\$20.00

Development (Continued)

Electrical Permits (Continued)

Service (401 Amp to 600 Amp)	\$40.00
Service (Over 600 Amp)	\$75.00
New Service	\$25.00

Plan Review Fees - Residential (New Structures & Additions)

0 - 2,000 Square Feet	\$100.00
2,001 - 4,000 Square Feet	\$125.00
4,001+ Square Feet	\$150.00

Plan Review Fees - Residential (Alterations/Basement Finish)

Non-Structural	\$50.00
Structural Changes & Egress Changes	\$65.00
Structural/Decks	\$25.00

Plan Review Fees - Commercial (New Structures & Additions, Non-Industrial)

0 - 2,500 Square Feet	\$385.00
2,501 - 4,500 Square Feet	\$650.00
4,501 - 10,000 Square Feet	\$1,300.00
10,001 - 50,000 Square Feet	\$1,850.00
50,001 - 100,000 Square Feet	\$3,250.00
100,001+ Square Feet	Actual Hours Worked

Plan Review Fees - Commercial (New Structures & Additions, Industrial)

0 - 100,000 Square Feet	\$600.00
100,001+ Square Feet	Actual Hours Worked

Plan Review Fees - Commercial Tenant Finish

Non-Structural Finish	\$150.00
Structural Finish	\$200.00

Merchant Use of Downtown Sidewalk

Sidewalk Café Permit	\$50.00 / Year
Downtown Sidewalk Sign Deposit	\$50.00

Development (Continued)

Temporary Signs

Downtown Banners — Each	\$25.00
Flexible Materials	\$25.00
Rigid Materials	\$10.00
Relabeling Fee	\$5.00

Permanent Signs

Projecting or Wall	\$125.00
Ground or Roof	\$250.00
Pole	\$500.00
Replacement	\$25.00

Sign with Electronic/LED/Digital Functions

Single Color, Alphanumeric, Manual Change *	\$175.00
Single Color, Alphanumeric, Automatic Change *	\$275.00
Multiple Colors *	\$375.00

* In addition to Permanent Sign Fees

Service Fees and Charges

Credit Card Processing Fee	2.50%
Online Credit Card Processing Fee	2.50% + \$1.25
Non Sufficient Funds (NSF) and Returned Items	\$30.00

Miscellaneous

Meals on Wheels	\$3.35 / Day
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Parks and Recreation

Athletic Field Rental Fees

Practice (Without Lights)	\$15.00 Per Field / Per Hour
Practice (With Lights)	\$25.00 Per Field / Per Hour
Tournament (Without Lights)	\$150.00 Per Field / Per Day
Tournament (With Lights)	\$250.00 Per Field / Per Day
Field Dragging and Chalking for Tournaments	Included in Tournament Fee

Youth Recreation Program Fees

Basketball League	\$75.00 / Child
Baseball League	\$75.00 / Child
Softball League	\$75.00 / Child
T-Ball League	\$55.00 / Child
Soccer League	\$75.00 / Child
Soccer Clinic Little Kickers Clinic	\$55.00 / Child
Volleyball League	\$75.00 / Child
Little Hoopster League Little Hoopsters League	\$55.00 / Child

Adult Recreation Program Fees

Softball League	Fee Set on Annual Basis
Volleyball League	Fee Set on Annual Basis
Kickball Tournament Fee	Fee Set on Annual Basis
Pickleball Lessons	Fee Set on Annual Basis
Adult Non-Sport Programming Pickleball Tournament	Fee Set on Annual Basis

Park Amenities

Shelter House Fee	\$50.00 Per Day
Smith's Fork Park Scout Camping Area	\$25.00 / Night

Parks and Recreation (Continued)

Event Application Fee & Staffing Service Fees

Event Application Fee (Tournament, Green Space, Courtyard Park -Specific Event, Block Party , Wine and Walk without Street Closure)	\$25.00 Per Application
City Staff Services for Non-City 1 Day Events (Trash Service & Restroom Cleaning Services)	Optional \$30.00/hour Per City Staff Member (In Addition to Event Fee)
City Staff Services for Non-City Multi-Day Events (Trash Service & Restroom Cleaning Services)	Mandatory \$30.00/hour Per City Staff Member (1 Hour Per Day Minimum) (In Addition to Event Fee)
Parade Fee, (Paid By Parade Organizer)* Block Party	\$100.00/Parade + \$200.00 Damage Deposit \$100.00/Party + \$200.00 Damage Deposit

*Parade and special event fees are waived for the Smithville R-II School District and Smithville Main Street District. The \$200.00 damage deposit must still be paid for all parade applicants.

Courtyard Park/Downtown Space

City or City Co-Sponsor	Free
Courtyard Park Tier 1 (Category II, Public Event)	\$100.00/Day + \$200.00 Damage Deposit
Courtyard Park Tier 1 (Category II, Private Event)	\$250.00/Day + \$200.00 Damage Deposit
Street Closure (Adjacent Streets - Courtyard Park, Public)	\$125.00/Day + \$200.00 Damage Deposit
Street Closure (Adjacent Streets - Courtyard Park, Private)	\$275.00/Day + \$200.00 Damage Deposit
Street Closure (Entire Downtown, Public)	\$150.00/Day + \$200.00 Damage Deposit
Street Closure (Entire Downtown, Private)	\$300.00/Day + \$200.00 Damage Deposit

Park Green Space Use (Public Event)

Heritage Park Green Space (NE Corner)	\$100.00/Day + \$200.00 Damage Deposit
Helvey Park Green Space (West Area)	\$100.00/Day + \$200.00 Damage Deposit
Smith's Fork (N of Restroom Showers, S of Ballfields)	\$100.00/Day + \$200.00 Damage Deposit

Park Green Space Use (Private Event)

Heritage Park Green Space (NE Corner)	\$250.00/Day + \$200.00 Damage Deposit
Helvey Park Lake Green Space (West Area)	\$250.00/Day + \$200.00 Damage Deposit
Smith's Fork (N of Restroom Showers, S of Ballfields)	\$250.00/Day + \$200.00 Damage Deposit

Smith's Fork Campground - Items For Purchase

Campsite Rental	\$40.00 Per Night
Primitive Camping	\$25.00 Per Night
Ice	\$4.00 Per Bag
Firewood	\$8.00 Per Bundle

Senior Center (Weekend Rental)

Half Day Morning (9:00 AM - 3:00 PM)	\$125.00 + \$200.00 Damage Deposit
Half Day Evening (4:00 PM - 11:00 PM)	\$125.00 + \$200.00 Damage Deposit
Weekend Full Day (9:00 AM - 11:00 PM)	\$250.00 + \$200.00 Damage Deposit

Senior Center (Weekday Rental)

Half Day Evening (4:00 PM - 11:00 PM)	\$100.00 + \$200.00 Damage Deposit
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Senior Center (Reoccurring Weekly Rental)

Resident and Local Businesses (Monday - Thursday) Weekly	\$100.00 / Month + \$200.00 Damage Deposit
Renter (3-day minimum per month)	
Non-Resident (Monday - Thursday)	\$250.00 / Month + \$200.00 Damage Deposit

City Employee Discounts

City Employee Rental (facilities and programs)	50% Discount + Required Deposit
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Animal Control

Dog Licenses

Annual Spayed or Neutered	\$10.00
Annual Unaltered	\$20.00
Two-Year Spayed or Neutered*	\$20.00
Two-Year Unaltered*	\$40.00
Three-Year Spayed or Neutered*	\$30.00
Three-Year Unaltered*	\$60.00
Replacement Dog Tag	\$5.00

*Multi-year dog licenses shall only be issued to applicants who also have a valid multi-year vaccine certificate. Consult your veterinarian for details on the availability of a multi-year vaccine.

Impoundment

1 st Occurrence	\$25.00
2 nd Occurrence	\$50.00
3 rd + Occurrence	\$100.00
Surrender Fee (Chief of Police Permission Required)	\$150.00

Daily Caretaker Fee - Dog Pound

Dogs at Large	\$20.00 / Day
Dogs Held For Observation	\$45.00 / Day

Adoption Fees

Dogs	\$200.00 / Dog
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Public Works (Utilities)

Water Impact Fee

¾ Inch Meter	\$3,100.00
1 Inch Meter	\$4,967.00
2 Inch Meter	\$17,117.00
3 Inch Meter	\$36,795.00
4 Inch Meter	\$66,695.00
6 Inch Meter	\$148,260.00

Wastewater Impact Fee

¾ Inch Meter	\$2,800.00
1 Inch Meter	\$4,480.00
2 Inch Meter	\$15,456.00
3 Inch Meter	\$33,236.00
4 Inch Meter	\$58,436.00
6 Inch Meter	\$134,036.00

Other Impact/Connection Fees

North Force Main Connection Fee	\$279.00 Per Lot (in addition to impact fees)
Stonebridge Connection Fee	\$3,900.00 Per GPM (total, no additional impact fees)

Water Service Connection Taps

¾ Inch, 1 Inch or 2 Inch Meter	\$75.00 + Meter Supplies Fee On Request
4 Inch Meter	\$100.00 + Meter Supplies Fee On Request
6 Inch Meter	\$120.00 + Meter Supplies Fee On Request
8 Inch Meter	\$120.00 + Meter Supplies Fee On Request

Utility Billing Services Deposit

Residential Account	\$100.00
Commercial, Industrial, Homebuilder Account	\$150.00
Landlord Account	\$150.00
Temporary Hydrant Meter Deposit	Current Meter Replacement Cost
Temporary Hydrant Meter Deposit (Fire Hydrant)	\$500.00
Service Fee - Hydrant Meter (3 Weeks of Use)	\$50.00

Public Works (Utilities) (Continued)

Stormwater Fees & Miscellaneous Fees

Stormwater (Sump Pump) Service Charge	\$20.00 / Month
Misc Fees—Requested Services	\$30.00 / Hour

Residential Water Fees

Water Meter Service Charge (¾" Meter)	\$16.91
Water Meter Service Charge (1" Meter)	\$16.91
Water Meter Service Charge (¾" Meter) - Senior Rate	\$14.38
Water Meter Service Charge (1" Meter) - Senior Rate	\$14.38
Water Meter Service Charge (2" Meter)	\$79.81
Water Meter Service Charge (3" Meter)	\$156.62
Water Meter Service Charge (4" Meter)	\$244.36
Water Meter Service Charge (6" Meter)	\$487.76
Water Usage Rate (per 1,000 Gallons)	\$11.96
Wholesale Water Rate* (per 1,000 Gallons)	\$7.14
Late Penalty	10% of Past Due Amount
Reconnection Fee (Following Disconnection of Service)	\$50.00
Reconnection Fee (Snowbird Applicants)	\$50.00
Consumption Data Log	\$100.00

*Water is sold to PWSD #8 at the Rate Per 1,000 Gallons Listed Above (Per the Most Current Contract With PWSD #8).

Residential Wastewater Fees

Wastewater Meter Service Charge (¾" Meter)	\$24.37
Wastewater Meter Service Charge (1" Meter)	\$24.37
Wastewater Meter Service Charge (¾" Meter) - Senior Rate	\$20.71
Wastewater Meter Service Charge (1" Meter) - Senior Rate	\$20.71
Wastewater Meter Service Charge (2" Meter)	\$117.81
Wastewater Meter Service Charge (3" Meter)	\$250.22
Wastewater Meter Service Charge (4" Meter)	\$362.17
Wastewater Meter Service Charge (6" Meter)	\$721.55
Wastewater Usage Rate (per 1,000 Gallons of water)	\$10.17
Late Penalty	10% of Past Due Amount

Public Works (Utilities) (Continued)

Non-Resident (Outside City Limit) Customers*

Sewer Only (Outside City Limit) Customers	\$92.61 / Month
Water Only (Outside City Limit) Customers	\$25.37 / Monthly + \$17.94 / 1,000 Gallons
Water Only (Outside City Limit) Customers - Senior Rate	\$21.56 / Monthly + \$17.94 / 1,000 Gallons

*This Rate is Set By City Ordinance No. 3208-23, Section 705.040.

Commercial Water Fees

Water Meter Service Charge (¾" Water Meter)	\$16.91
Water Meter Service Charge (1" Water Meter)	\$26.57
Water Meter Service Charge (2" Water Meter)	\$79.81
Water Meter Service Charge (3" Water Meter)	\$156.62
Water Meter Service Charge (4" Water Meter)	\$244.36
Water Meter Service Charge (6" Water Meter)	\$487.76
Water Usage Rate (per 1,000 Gallons)	\$11.96
Late Penalty	10% of Past Due Amount
Reconnection Fee (Following Disconnection)	\$50.00
Consumption Data Log Request	\$100.00

Commercial Wastewater Fees

Wastewater Meter Service Charge (¾" Water Meter)	\$24.37
Wastewater Meter Service Charge (1" Water Meter)	\$38.73
Wastewater Meter Service Charge (2" Water Meter)	\$117.81
Wastewater Meter Service Charge (3" Water Meter)	\$250.22
Wastewater Meter Service Charge (4" Water Meter)	\$362.17
Wastewater Meter Service Charge (6" Water Meter)	\$721.55
Wastewater Usage Rate (per 1,000 Gallons of water)	\$10.17
Late Penalty	10% of Past Due Amount

State Department of Natural Resources Fees

Monthly State Fees - Accounts With Sewer

Monthly State Fees ($\leq$ 1" Meter)	\$0.50 / Month
Monthly State Fees ($>$ 1" and $\leq$ 2" Meter)	\$2.00 / Month
Monthly State Fees ($>$ 2" and $\leq$ 4" Meter)	\$9.41 / Month
Monthly State Fees ($>$ 4" Meter)	\$18.91 / Month

Monthly State Fees - Accounts Without Sewer

Monthly State Fees ($\leq$ 1" Meter)	\$0.44 / Month
Monthly State Fees ($>$ 1" and $\leq$ 2" Meter)	\$1.75 / Month
Monthly State Fees ($>$ 2" and $\leq$ 4" Meter)	\$8.50 / Month
Monthly State Fees ($>$ 4" Meter)	\$16.50 / Month

Excavation Fees

One Time (Non-Franchise) ROW Excavation Permit	\$20.00 Permit + Calculated Cost of Street Cut*, Curb Cut, and Sidewalk Cut
Annual Excavation Permit (Paid By Franchises of Facilities Within the ROW)	\$250.00 Permit + Calculated Cost of Street Cut*, Curb Cut, and Sidewalk Cut
	*\$20.00 Minimum Cost for Any Size Street Cut

Trash & Recycling Fees

Regular Residential Trash & Recycling	\$21.07 \$21.43
Senior Discount (Available To Ages 65 and Older)	\$17.91 \$18.21
Additional Cart — Each	\$10.00 / Month
Residential Yard Waste (Resident Must Opt-In)	Included In Residential Trash Fee
Extra Trash Bag Tags - Each Tag	\$1.50 Per Tag
Extra Trash Bag Tags - Sheet of 5 Tags	\$6.50 Per Sheet
Late Penalty	10% of Past Due Amount